



# House of Representatives

State of South Carolina

**Ralph W. Norman**

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**Committee:**

Education and Public Works

July 4, 2015

Paula Traylor  
York County Engineering Department.  
P.O. Box 148  
York, S. C. 29745

**Regarding DOT & Legislative Oversight Committee**

Dear Paula,

I appreciate you taking the time to discuss the local York County road projects and the interaction the staff had with the DOT. As we discussed, I am part of the Legislative Oversight Committee which is made up of over eighteen members serving in the South Carolina House of Representatives who have been given the task of gathering information & data on various agencies under the auspices of State Government with the goal of improving and making the process operate more efficiently and cost effective for the citizens of our state. I serve with three other House members around the State who will be interviewing the various departments heads within the Department of Transportation in an effort to learn more about the process & procedures within the agency especially as they interact with each local governmental agency in charge of the our local roads.

The goal and "end result" of the efforts of the Legislative Audit Council will be to make suggestions that will stream line the process within DOT and allow each local entity in charge of administering the road paving projects to move forward in an more expedited and cost effective manner.

In an effort to understand the process on the local level I have enclosed a list of questions that would be helpful for all of our committee members in understanding the process that you go through especially as it relates to the interaction with DOT. I would also encourage you to add any information that you feel would be pertinent to improve the process and make your job easier in your role within the York County Transportation Department. The fact that you have been with York County for over twenty years in the transportation department will definitely add value as you have a wealth of experience and to that end I would implore you to think and ask yourself "if you were me, what questions should he be asking".



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I have enclosed my business card with all of my contact information and look forward to meeting with you in the near future.

Sincerely

Signature Redacted

Ralph Norman  
House of Representative District # 48



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## LEGISLATIVE OVERSIGHT QUESTIONS- LOCAL HIGHWAY ISSUES

- 1) Contracts on road/resurfacing projects for 2014
- 2) Total monies allocated for road/resurfacing in 2014
- 3) York County personal involved with road projects along with specific duties
- 4) Bid process & procedures required by York County
- 5) Submittals to DOT including the following:
  - a) Number of people involved from DOT required completing the project.
  - b) Outline of the DOT procedures & guidelines from the beginning of the project including;
    - 1) Pre- construction
    - 2) Inspections during construction
    - 3) Numbers of inspections
    - 4) Contract reviews (if any)
    - 5) Close out of project
    - 6) Response time from DOT
- 7) What suggestions would you make that would improve the overall process from the following perspectives;



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- 1) Timing of the job
- 2) Biding the job
- 3) Performance Requirements of the contractors.
- 4) COST OVER RUNS/DELAYS